

**Appendix A**  
**Application to create an LGA Special Interest Group (SIG)**

<p><b>Name of SIG</b></p>	<p>National Association of Police, Fire and Crime Panels</p>
<p><b>Purpose of the SIG</b></p>	<p>To represent the views of panels constituted under section 28 of the Police Reform and Social Responsibility Act 2011.</p>
<p><b>Nature of the common feature or interest</b> <i>(Applicants must undertake to admit to membership all authorities who share this interest)</i></p>	<p>The National Association of Police, Fire and Crime Panels will represent the views and interests of police and crime panels / police, fire and crime panels, which are hosted by local authorities and on which all English and Welsh authorities outside London are represented</p>
<p><b>Authorities who have committed to join the SIG</b>  <i>(must be a minimum of 10 authorities in full membership)</i></p>	<ul style="list-style-type: none"> <li>• Barnsley MBC (South Yorkshire PCP)</li> <li>• Bedford BC (Bedfordshire PCP)</li> <li>• Birmingham CC (West Midlands PCP)</li> <li>• Broxbourne BC (Hertfordshire PCP)</li> <li>• Derbyshire CC (Derbyshire PCP)</li> <li>• Dorset CC (on behalf of Dorset PCP)</li> <li>• Essex CC (Essex PCP)</li> <li>• Gateshead MBC (Northumbria PCP)</li> <li>• Kent CC (Kent and Medway PCP)</li> <li>• Knowsley MBC (Merseyside PCP)</li> <li>• Norfolk CC (Norfolk PCP)</li> <li>• Northamptonshire CC (Northamptonshire PCP)</li> <li>• Nottinghamshire CC (Nottinghamshire PCP)</li> <li>• West Sussex CC (Sussex PCP)</li> <li>• Stockton MBC (Cleveland PCP)</li> <li>• Wakefield MBC (West Yorkshire PCP)</li> </ul> <p>At the inaugural meeting of the Special Interest Group held on Thursday, 19<sup>th</sup> April 2018, the above named Authorities committed to form the National Association of Police, Fire and Crime Panels. At this meeting there were other additional Authorities represented by support Officers and Panel Members but on the day these did not have delegated authority to vote on behalf of their lead Authority in England or Wales.</p> <p>All Lead Authorities for PCP or PFCP in England and Wales will be admitted into membership of the National Association of Police, Fire and Crime Panels if they apply.</p>
<p><b>Lead Authority</b></p>	<p>Essex County Council          Essex Police Fire and Crime Panel members agreed at its meeting on 12 April 2018 that its Independent Member John Gili-Ross should represent the panel at the inaugural meeting and put his name forward as a nominee for Chairman or Vice Chairman of the NAPFCP if formed.</p>

**Contact details for main contact** *(member or officer)*

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### **NAPFCP Terms of Reference Agreed at the Inaugural Meeting**

The following terms of reference for the National Association of Police, Fire and Crime Panels were agreed at the inaugural meeting.

1. To provide a forum for collaborative discussion of issues relating to and impacting on Police and Crime Panels and Police, Fire and Crime Panels (PCPs / PFCPs)
2. To share ideas and experience in response to the expanding role of PCCs and PFCCs and thereby PCPs / PFCPs
3. To create a mechanism for direct liaison between PCPs / PFCPs and the Home Office
4. To provide an opportunity for dialogue with relevant bodies such as the Association of Police and Crime Commissioners, Association of Police and Crime Chief Executives and others
5. To support the development of joint PCP /PFCP responses to relevant consultations
6. To promote professional standards
7. To share good practice and create guidance and other supporting materials for PCPs /PFCPs
8. To ensure stability and collective memory in a landscape where PCPs / PFCPs can have significant changes in membership
9. To provide capacity for horizon scanning across all PCPs / PFCPs.
10. To promote better public understanding of the role of PCPs / PFCPs.

### **NAPFCP Initial Focus Areas**

At the Inaugural meeting on 19<sup>th</sup> April 2018 the Association agreed the following focus areas for development over coming months were agreed as:

- Meetings with relevant partner organisations and the Home Office.
- The development of guidance for PCPs /PFCPs on handling complaints.
- Updating the existing suite of LGA / Centre for Public Scrutiny guidance for PCPs / PFCPs
- Exploring the impact of changes to FRA governance and the enhanced role for PCCs, and therefore PFCPs, in this area.
- A review of panel resourcing.
- Promoting and sharing best practice.
- Increasing the public's understanding of the role of panels.